



THE
WATTLE
HOTEL

FUNCTION PACK



FUNCTIONS

If you're starting to plan a function, you will notice that there are a lot of details that need to be organised. Wouldn't it be great to have some of that stress taken off you, with the help of a professional who can tailor your function to match the style you want to project... and keep everything within your budget.

The Wattle Hotel offers three function rooms/areas suitable for all occasions, including awards and presentation nights, birthdays, engagement parties, weddings, Christmas parties and many more.

We offer seating from 20 to 70 or cocktail style set-up for up to 100 guests. Each room has access to car parking facilities and is wheelchair friendly. We can also help with arranging all the little things that are so important to making your special function a huge success. We are here to help and are happy to assist.



FUNCTION ROOMS

THE ACACIA ROOM

The Acacia Room is located in our downstairs area opposite the main bar, and is the largest of our function areas. The Acacia Room is the perfect location for a cocktail party, birthday party or corporate events.

The Acacia Room also features its own bar with beer on tap, outdoor area, a pool table, toilet facilities, separate entry, access to car parking facilities and a large projector screen with HDMI cabling.

As well as the latest Nightlife music system, providing you with the option to pick your music and playlist from 1000's of songs.

Capacity:

Cocktail up to 100

THE BANKSIA ROOM

The Banksia Room is attached to our bistro. It consists of high ceilings, restaurant style seating, an elevated top level, mood lighting and separate entry.

Please note to have this room/area exclusively on a Friday or Saturday night there is a minimum spend of \$2000 on food.

Capacity:

Banquet 70

Cocktail 100

Both rooms have wireless, hand-held microphones available, which play through speakers spread throughout the room.

THE GUMNUT ROOM

Located next to our kid's playground, it is an ideal location to have a kids party or a more intimate function.



INCLUSIONS & PRICING

Room hire is free for functions spending over \$1000 on food and beverage in the Acacia or Gumnut Rooms. \$100 room hire for all other functions.

Please note that our function bar in the Acacia Room has a minimum spend requirement before it will be opened, please speak to the Manager for further information. Alternatively, if the minimum spend will not be reached, but you still wish the bar to be opened, a dedicated staff member can be provided at \$30.00 per hour, with a minimum of two hours.



PLATTER MENU

All platters cater for approximately 10 people

ASIAN SENSATION \$80

Vegetable spring rolls

Mini samosas

Beef dim sims

Money bags

Thai spice infused fish cakes

Prawn & coriander twisters

served with sweet chili sauce & sweet soy sauce

PARTY STYLE \$80

Spinach & feta triangles

Chicken & garlic balls

Sausage rolls

Mini pies

Cocktail Frankfurt's

served with BBQ & tomato sauce

WATTLE FAVORITE'S PLATTER \$100

Marinated chicken satay skewers

Spice dusted potato wedges

Mini beef slider finished with homemade onion jam & aioli

Mini hot dogs with grated cheese & American mustard

served with satay sauce, sweet chili sauce & sour cream

WATTLE SANDWICH PLATTER \$70

Tuna mixed with red onion and mayonnaise finished with cucumber

Sliced ham, cheese, tomato & mustard

Roast chicken mousse with cheese & lettuce

Roast beef, tomato & cheese with onion relish

Egg & lettuce

CHEESE & DELI CUTS PLATTER \$100

Brie cheese

Camembert wheel

NZ Tasty cheese

Mersey Valley vintage cheddar

Sliced leg ham

Mild Hungarian salami

Shaved roast beef

Semi-dried tomato strips

Kalamata olives

Water & rice crackers

KIDS SANDWICH \$40

Vegemite

Tasty cheese

Strawberry jam

WATTLE FRUIT PLATTER \$80

Tropical fruits consisting of

strawberries, pineapple, watermelon, grapes, oranges & kiwi fruit



OTHER MENU OPTIONS

We endeavour to work with every function individually and can set up a menu according to your budget and tastes. Not all areas are available for sit down dining, so it is advisable to come and talk to one of our friendly management team and we can discuss some options with you.



TERMS & CONDITIONS

1. Confirmation of events is required in writing. Any tentative bookings not confirmed within 14 days of the booking being made, may be released at the discretion of The Wattle Hotel's management. To confirm an event, the room hire amount is required within 14 days and the credit card authorization slip must also be completed (for security purposes only) and this document signed and returned.
2. Final numbers, catering menus and beverage selection must be confirmed 3 days prior to event date, although minor changes to this may be accepted up to 24 hours before the event at management's discretion.
3. Full payment for your event must be received no later than 7 days prior to your event date. Any additional spending on the event date must be paid in FULL at the completion of the event. Credit card details will be retained by the Wattle Hotel until the full and final balance is received.
4. All prices may be subject to change after 60 days. Every possible effort is taken to maintain prices, but these are subject to change at management's discretion.
5. The Wattle Hotel must first approve any advertising undertaken for an event. We reserve the right to refuse any private event advertising. The Wattle Hotel reserves the right to terminate any event booking and retain the deposit paid where the event organiser breaches these conditions.
6. The client shall remain responsible at all times for any loss or damage to the property of The Wattle Hotel caused by the client, guests and invitees. Please note we are extremely careful when looking after guests and their property. Unfortunately, we cannot take responsibility for the damage or loss of items, before, during and after an event. The client is liable for the action of their invitees and any damage or losses incurred during the event. Any costs will be invoiced directly to the client.
7. The Wattle Hotel's management reserves the right to refuse entry from any guest to an event regardless of a name on the guest list when deemed necessary without liability. Management also reserves the right to refuse service and/or to remove patrons from the premises for unruly behaviour and showing signs of intoxication as determined at management's discretion.
8. Decorative materials or fancy dress themed events must first be confirmed with The Wattle Hotel's management. NO glitter, sparkles or confetti of any kind are to be used in the function rooms. If you wish to use them, a \$100 cleaning fee applies.

9. Any prior access to event room will need to be confirmed and approved no less than 24 hours prior to the event date.
10. Room hire will be non-refundable upon payment should you choose to cancel your function. The room hire is transferable if a revised date is confirmed 30 days prior to your booked function date.
Should the event be cancelled within 48 hours of event date, 100% of food cost will be charged in addition.
11. No food or beverages of any kind are permitted to be brought to the function by the client or invited guests.
12. Should the management of The Wattle Hotel deem it necessary to provide security; such cost will be passed onto the client with prior confirmation.
13. Management reserves the right to close the bar when it deems necessary.

DETAILS & PAYMENT AUTHORITY

Date: _____

Client name: _____

Phone number: _____

Event date: _____

Time: _____

Guests: _____

Deposit: _____

Credit card details below must be completed

Credit card no: _____ Expiry date: _____

Name on card: _____

Card type: _____

Client signature: _____ Date: _____